



**AUSTRALIAN GOVERNMENT TARGETED PROGRAMS  
COUNTRY AREA PROGRAM (CAP)**

**2010 Program**

Completed Applications must reach AISV by

**4.00pm Friday 23 October 2009**

**Late applications will not be considered**

A copy of this document can be downloaded from:  
<http://www.ais.vic.edu.au/schools/gov-programs/literacy.htm>

For further information please contact Government Program Administration  
T: 9825 7200  
E: [governmentprograms@ais.vic.edu.au](mailto:governmentprograms@ais.vic.edu.au)

## COUNTRY AREA PROGRAM (CAP)

### 2010 Program

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## COUNTRY AREA PROGRAM (CAP)

### **Grant Guidelines**

The Australian Government recognises that students attending schools in geographically isolated areas have less access to educational opportunities than metropolitan students. The Country Areas Program (CAP) provides support additional to that provided by State education authorities and schools to address this issue.

#### **Objective:**

The CAP aims to help students of schools who are educationally disadvantaged because of their geographical isolation, so that their learning outcomes match those of other students. The CAP is available for projects that would enhance the educational achievements and increase the opportunities and choice available to students disadvantaged by geographical isolation.

#### **Eligibility:**

This funding is available to both primary and secondary schools located in geographically isolated areas, or distance education facilities servicing these areas.

Projects in special schools or schools with special units for students with disabilities that meet the above criteria are eligible for support.

#### **Use of Funds:**

- The CAP provides additional funds to support geographically isolated students. Its purpose is to supplement the education provided by schools.
- The Australian Government's contribution through the CAP is supplementary to funding provided by education authorities to support quality learning outcomes. CAP funds are not to be used as a substitute for funding resources or services, which are the responsibility of education systems, other agencies or providers. CAP funds are intended to enable projects to meet the particular needs of rural students and are not intended to replace funding that would normally be provided to schools.

#### **CAP funds are available for projects which support:**

##### **Curriculum enhancement:**

Accessing activities which complement support and enrich the curriculum, for example

- Excursions and hosting visits where the costs are greater due to geographical isolation.
- Provision for support for subjects such as Languages Other Than English (LOTE), music and attendance at sporting events.
- Additional costs associated with activities which support secondary students in making the transition to further education, training and work.

##### **Information and Communication Technology:**

To enhance the provision of Information and Communication Technologies (ICT) to enable geographically isolated students to be confident, creative and productive users of new technologies.

##### **Professional Development:**

The provision of professional support may help to attract and retain teachers in isolated areas. CAP funds may be used to cover course costs, the supply of relief staff and travel costs. Projects in this area would need to demonstrate they are a necessary addition to what is the usual responsibility of the school.

## COUNTRY AREA PROGRAM (CAP)

### Promotion of CAP:

The promotion of information to inform CAP schools' communities including the evaluation, documentation and dissemination of information regarding program activities with emphasis on best practice. It is a requirement that all information disseminated include acknowledgement that CAP is an Australian Government initiative.

### School Support:

Where sectoral costs associated with CAP program development and delivery are necessary for the effective delivery of CAP, these should be treated as projects.

### Purchase of Tangible Items:

Where a school can satisfy itself that the purchase of equipment (such as a computer, musical instruments, tools, library books etc) is consistent with the purpose of the Program, it may expend up to \$5,000 on such items. These do not require prior agreement from the Australian Government.

CAP funds may be used for the purchase of capital items. For items of \$5000 or over, recipients must keep a register of assets in the following form:

Asset No.	Details of Asset	Purchase Price	Date of Purchase	Disposal Date	Sale Price	Depreciation Rate

**Note:** sufficient detail must be included under 'Details of Asset' to enable identification of the Asset, e.g. make, model, colour, serial number, engine number, registration number, etc.

### Timing:

AISV is required to report use of CAP funds to the Australian Government each year. In order for these deadlines to be met, it is critical that all responses are received by AISV no later than the date indicated on the front of this form – 23 October 2009.

Failure to meet this date will result in funding being redirected to other areas.

### Accountability:

As part of their educational accountability, each school in receipt of funding will be expected to complete satisfactorily the annual Progress Report. Schools should be able to demonstrate the effectiveness of the project in relation to making a demonstrable difference to the learning outcomes for students and/or the professional development of teachers.

As part of their financial accountability, schools will be expected to sign an agreement with AISV prior to receipt of any funding. In addition, schools will complete a financial accountability statement at the end of the year, to demonstrate that all funds have been received and used for the approved purpose.

#### Copyright:

*The copyright of all materials produced with funds provided under Australian Government Targeted Programs is vested in the Australian Government. In all publications, promotional materials and activities relating to these Programs, the school must acknowledge the financial support that it has received from the Australian Government.*

COUNTRY AREA PROGRAM (CAP)

**AUSTRALIAN GOVERNMENT TARGETED PROGRAMS**  
**Country Areas Program (CAP)**  
**2010 Application**

Name of School:	
Campus: (if applicable)	
Name of Person Completing this Form:	
School Position:	
Contact Details:	T:
	E:

**Project Design and Budget**

The CAP aims to help students of schools who are educationally disadvantaged because of their geographical isolation. CAP funding is available for projects that will enhance the educational achievements and increase the opportunities and choice available to students disadvantaged by geographical isolation.

***Provide Information only for those areas where you have activities planned. You do not need to complete all the boxes.***

Please comment briefly on each project and outcome.

**Total Notional Grant \$**

*This is the total available for your school for CAP for 2010.*

Curriculum Enhancement:  Accessing activities which complement support and enrich the curriculum.	
Budget: \$	
Project Description:	
Project Outcomes:	

## COUNTRY AREA PROGRAM (CAP)

<b>Information and Communication Technology:</b> To enhance the provision of ICT to enable geographically isolated students to be confident, creative and productive users of new technologies.	
<b>Budget: \$</b>	
<b>Project Description:</b>	
<b>Project Outcomes:</b>	

<b>Professional Development:</b> CAP funds may be used to cover course costs, the supply of relief staff and travel costs. Projects in this area must demonstrate they are a necessary addition to what is the usual responsibility of the school.	
<b>Budget: \$</b>	
<b>Project Description:</b>	
<b>Project Outcomes:</b>	

<b>Promotion of CAP:</b> The development of information to inform the school community regarding projects developed with CAP funding. It is a requirement that all information issued include acknowledgement that CAP is an Australian Government initiative.	
<b>Budget: \$</b>	
<b>Project Description:</b>	
<b>Project Outcomes:</b>	

## COUNTRY AREA PROGRAM (CAP)

<b>School Support:</b> Where sectoral costs associated with CAP program development and delivery are necessary, these should be identified as separate projects with outcomes.	
<b>Budget: \$</b>	
<b>Project Description:</b>	
<b>Project Outcomes:</b>	

**Purchase of Tangible Items:**

Equipment costing \$5,000 or less which is consistent with the purpose of the CAP program may be purchased by schools without prior agreement from the Australian Government. For items over \$5000, recipients must keep a register of assets as described in the Grant Guidelines.

<b>TOTAL</b>	<b>\$</b>

<b>TOTAL of all Expenditure:</b>	<b>\$</b>
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Total Expenditure must equal the amount of the Notional Grant.

## COUNTRY AREA PROGRAM (CAP)

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### Checklist

Ensure you have:

- Saved a copy of your file at the school. You may also wish to keep a hard copy. You will be required to report Educational Accountability against it in 2010.
- Completed relevant sections Country Area Program 2010 and saved it as follows:  
<Your school name here> Country Area Programs 2010.doc
- Return the completed application form as an attachment to:  
[governmentprograms@ais.vic.edu.au](mailto:governmentprograms@ais.vic.edu.au)

The completed Application must be received by:

**4.00 pm on Friday 23 October 2009**

***Late Applications will not be considered***

#### Privacy Statement

AISV collects personal information about personnel from its Member Schools and others interacting with the Association. The primary purpose of collecting this information is to enable AISV to provide services to the Member School or other organisations. AISV may from time to time disclose personal information to others for administrative and educational purposes. Such disclosures will only be in relation to the primary purpose of collection, or for a secondary purpose, related to the primary purpose, and which the individual would reasonably expect. If AISV does not receive the information referred to above, it may not be able to provide the relevant services to the Member School or other organisation.